

Weston Museum Volunteer Role Description

Role Title:	Gallery Steward Volunteer
Role Summary:	<ul style="list-style-type: none">• To provide a warm welcome and facilitate an enjoyable visit for visitors and school parties, and supervision of the galleries.
Role Description:	<ul style="list-style-type: none">• To act as point of contact in the museum galleries.• To assist with the evacuation of the building in emergencies and drills.• To provide a helpful and welcoming reception to visitors.• To answer questions about collections and other basic enquiries.
When:	2 sessions per month, (minimum): 10:00-1:30pm or 1:30-5:00pm
Commitment:	3 months minimum.
Requirements:	<ul style="list-style-type: none">• Love of local history.• Good communication skills.• Outgoing, pleasant and enthusiastic manner.• Attention to detail.• Experience of working with the public would be beneficial.• Confident in talking and interacting with the general public.
What's In It For You:	<ul style="list-style-type: none">• Experience of working within the heritage sector.• Opportunity to develop communication skills.• Enjoy meeting a wide range of visitors.• Confidence and wellbeing.• Ongoing role specific training and induction.
Why We Want You:	<ul style="list-style-type: none">• To help provide excellent customer service to visitors.• To support the museum service to engage the community in local heritage.
Notes:	<ul style="list-style-type: none">• Opportunity to give shorts gallery talks
For more information, contact:	Volunteering Officer