



Volunteer Role Description

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| Role Title: | Gallery Steward Volunteer Under the direction of the Visitor Services Supervisor |
| Role Summary: | <ul style="list-style-type: none"> To provide a warm welcome and facilitate an enjoyable visit for visitors and school parties, and supervision of the galleries. |
| Role Description: | <ul style="list-style-type: none"> To act as point of contact in the museum galleries. To assist with the evacuation of the building in emergencies and drills. To provide a helpful and welcoming reception to visitors. To answer questions about collections and other basic enquiries. |
| Requirements: | <ul style="list-style-type: none"> Love of local history. Good communication skills. Outgoing, pleasant and enthusiastic manner. Attention to detail. Experience of working with the public would be beneficial. Confident in talking and interacting with the general public. Assisting in keeping the galleries and exhibitions tidy. |
| What's In It For You: | <ul style="list-style-type: none"> Experience of working within the heritage sector. Opportunity to develop communication skills. Enjoy meeting a wide range of visitors. Increased confidence and wellbeing Ongoing role specific training and induction. Opportunity to give short gallery talks Being part of a team and meeting likeminded people |
| Why We Want You: | <ul style="list-style-type: none"> To help provide excellent customer service to visitors. To support the museum service to engage the community in local heritage. |
| Notes: | Weston Museum promotes flexible volunteering and as such does not require a minimum time commitment from our volunteers however you may be contacted about your volunteering needs if you are unable to volunteer at all for a consecutive 4 week period. |
| For more information, contact: | Volunteer Coordinator; Lisa.clemons@wsm-tc.gov.uk 01934621028 |