



### Weston Museum Volunteer Role Description

<b>Role Title:</b>	<b>Café Volunteer</b> Under the direction of the Café Supervisor
<b>Role Summary:</b>	<ul style="list-style-type: none"> <li>To provide high quality catering services to visitors of the museum.</li> </ul>
<b>Role Description:</b>	<ul style="list-style-type: none"> <li>Assisting café staff with the day to day operations of Clara's café</li> <li>Serving customers</li> <li>Providing high quality customer service</li> <li>Preparing refreshments/light snacks</li> <li>Preparing and serving hot and cold drinks including alcohol</li> <li>Assisting café staff with keeping the café area clean and tidy</li> <li>Cash handling/till operating</li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>An interest in catering</li> <li>Commitment to good customer service.</li> <li>Ability to work as part of a team.</li> <li>Enthusiasm.</li> <li>Confidence in talking to and interacting with members of the public, especially during busy periods</li> <li>A good level of personal hygiene</li> </ul>
<b>What's In It For You:</b>	<ul style="list-style-type: none"> <li>Training in Food Hygiene Level 2</li> <li>Experience of working in a catering environment</li> <li>Development of customer service skills</li> <li>Health and Safety Training</li> <li>Other role specific training; cash handling/till operations</li> <li>In house barista training</li> <li>Increased confidence and wellbeing</li> <li>Being part of a team and meeting likeminded people</li> </ul>
<b>Why We Want You:</b>	<ul style="list-style-type: none"> <li>To help provide high quality customer service to enhance the visitor experience and raise the profile of Clara's Café..</li> </ul>
<b>Notes:</b>	Weston Museum promotes flexible volunteering and as such does not require a minimum time commitment from our volunteers however you may be contacted about your volunteering needs if you are unable to volunteer at all for a consecutive 4 week period. Restricted duties may apply to volunteers under 18.
<b>For more information, contact:</b>	Volunteer Coordinator; <a href="mailto:Lisa.clemons@wsm-tc.gov.uk">Lisa.clemons@wsm-tc.gov.uk</a> 01934621028